



BACK BRIEF

INSARAG Coordination Management System 3.0

Information Management Working Group | 11 May 2026

1. MEETING DETAILS

Date / Time	11 May 2026, 14:01 hrs (Duration: 76 minutes)
Forum	IMWG Virtual Working Group — ICMS 3.0 Progress Meeting
Chair	Maunder, Jeff
Participants	Daryl Rush, Ed Cook, João Mininel, Jeff Maunder, John C. Morrison, Peter Wolff (IMWG/THW), Whitney Veen
Apologies	Aidan + Rob (noted as absent — currently managing exercise activities)
Purpose	Progress review of ICMS 3.0 system development, account management, training readiness, and preparations for the INSARAG Global Meeting in Brazil

2. SITUATION / BACKGROUND

The IMWG is in final development and testing phase for ICMS 3.0, the next-generation INSARAG Coordination Management System. The system comprises a dashboard (UCC operator view), team module, Quick Capture, and Field Maps. The official launch is scheduled for the INSARAG Global Meeting in Brazil (operating days 3–10). Multiple national exercises are underway using the platform in a live environment to validate training requirements and identify remaining system defects prior to launch.

DFAT (Australia) has requested the working group present to the Asia Pacific region, providing an opportunity to familiarise member nations with the system prior to its global release. The Team Leaders Meeting (July) is a key milestone where potential changes to triage categories may be formally proposed by external stakeholders.

3. KEY DISCUSSION POINTS & FINDINGS

3.1 ICMS 3.0 System — Current Status

- Dashboard cleaning completed by Peter Wolff — removed all Australian, NZ, and US test entries ahead of exercises. The process is manual and requires sequential form deletion (worksite triage → victim explanation → victim vaccination forms).
- Germany (THW) exercise commenced 12 May: separated training for UCC operators (dashboard entry) and field operators (Quick Capture / Field Maps). Astronaut dataset loaded as baseline.
- USA exercise (USA01 and USA02) commenced 12–15 May (96 hours continuous operations). USA01 received ~90 minutes training; USA02 received zero training intentionally, to validate a 'just-in-time' training model.
- UCC operators received approximately one hour of training plus beta site access prior to the exercise.

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- The fire-call analogy has been adopted as a training framework: worksite triage form = call entry, UCC assignment = dispatch, first active update = first-on-scene report, updates every 20 minutes, closure = going available.
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- New Zealand exercise (NZL01) commenced 18–21 May (72 hours continuous operations) + a training day for UCC, RDC and CP on the 18th May. Field staff will get a 30min session and guide cards.
- The ICMS 3 Hub page is currently a landing page only. Content placeholders for expected sections should be added proactively.
- AAR for both USA and NZL exercises will provide feedback for final tweaks before close off of enhancements in early June.

3.2 System Issues & Technical Defects

- Account / country linkage bug: Daryl Rush's account is incorrectly mapped to Hungary despite correct data entry via Quick Capture. This requires resolution. (Fixed)
- Squad assignment logic: a worksite cannot be assigned to a squad unless first assigned by a UCC to a team. This workflow breaks down when operating without an active UCC — a common scenario for teams running independently.
- Logo sizing inconsistency: the INSARAG logo renders at different sizes between the Team module and the UCC module. Requires standardisation.
- Egypt access issue (worksite triage and victim education forms inaccessible): identified and believed resolved by Aiden. The same 'You are retired' system error affected multiple teams following an update — confirmed fixed.
- 3D situational awareness map: currently only available in the UCC module overview map. Consensus is that this should also be made available at the Team module level. Agreed to call it a '3D map' (situational awareness context).
- Viewer permissions are not yet implemented — IMWG observers accessing the live USA exercise dashboard risk accidentally editing live data.

3.3 Triage Category Pressure (External)

- An external stakeholder (Solvig, associated with an Icelandic team observing the USA exercise) is lobbying for additional data fields and proposing to split the triage form into two forms (would bring total to seven forms).
- The group's firm position: NO changes will be made to triage categories or data elements until a formal decision by the INSARAG network is made — expected no earlier than post-Team Leaders Meeting (July 2026).
- The Qatar After Action Review decisions — which prioritised data reduction — remain the agreed baseline. The lesson from Turkey is consistent: less data captured accurately is superior to more data captured poorly.
- Quick Capture has a maximum of 10 questions per form. Splitting the triage form to accommodate more questions was rejected by the group.
- There is a risk that external pressure may intensify at the Team Leaders Meeting. The group agreed to defend the Qatar AAR position and present it clearly at the Brazil global meeting.

3.4 Training & Readiness

- Step-over (crossover) training is available via a dedicated link created by Joao — members are encouraged to promote sign-up via this link.
- ICMS 3.0 Basic Online Training Course is confirmed ready for launch at the Global Meeting.
- Training materials for field teams still require development — particularly visual/media-based content (not just written manuals). Daryl Rush noted visuals are critical for effective first-time learning.

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- A set of standardised exercise questions should be developed across teams to enable consistent post-exercise comparison of results.
- DFAT has requested the group present at the Asia Pacific regional briefing — slides covering IMWG background, funding continuation, and system overview are being prepared.

3.5 Account & Payment Management

- Iceland: Accounts last logged in two days ago. Payment outstanding. Whitney to send one final email; account to be blocked if no response within seven days. Decision endorsed by all.
- Malaysia: Logged in today. Payment status pending confirmation.
- Pakistan: Last login approximately one year ago. Status to be clarified.
- Indonesia: Last login last month. Status to be clarified.
- 16 teams remain pending payment. Funding round 2 commences September 2026.
- French teams (France 10, 11, 12): To be mapped to France 1 (Emmanuel's site) pending permission. Considered a temporary measure prior to full ICMS 3 sandbox rollouts.
- Austria: Reclassified — Austria 1 remains; former Austria 2 is now Austria 10; new entry is Austria 11. Updates required in system accounts.
- Esri contract: A communication from Sebastian/Martijn noted a proposed five-year contract term and a ruling that INSARAG teams cannot use UNDEC accounts to pay. This significantly affects teams that had planned to pay via UNDEC. Jeff to investigate alternative arrangements (including FENZ as potential parent organisation for licence holding, and a one-year contract term).
- Power Automate / Microsoft tenant: Jeff to explore access via FENZ organisational infrastructure.

4. IDENTIFIED CHALLENGES

#	Challenge	Mitigation / Status
1	Dashboard cleanup is manual, time-consuming, and dependency-sequenced (must follow specific form deletion order).	Procedure documented. Consider scripted cleanup capability for future exercises.
2	External pressure to add triage data fields and split forms — contradicts Qatar AAR data reduction decisions.	Group holds firm: no action until network decision post-July Team Leaders Meeting. Qatar AAR to be formally presented in Brazil.
3	Squad assignment logic fails without an active UCC — teams cannot assign worksites to squads independently.	Workflow clarification required. Ed/John to investigate and confirm expected behaviour for UCC-absent scenarios.
4	Daryl Rush account incorrectly linked to Hungary — impacts data accuracy and reporting.	Flagged to technical team. Resolution required before exercises begin.
5	Viewer / read-only permissions not implemented — observers risk editing live exercise data.	John Morrison to provide dashboard link with explicit instruction not to edit. Viewer role to be developed in future sprint.
6	16 teams pending payment; some accounts at risk of suspension.	Whitney managing monthly review. Final-notice email process in place. Block policy applied consistently.
7	Esri contract complications: 5-year term proposed; UNDEC payment method ruled out — affects multiple member nations.	Jeff to engage Carmine/Ryan. FENZ as potential licence parent organisation under investigation.
8	Microsoft tenant and Power Automate access unresolved for working group.	Jeff to leverage FENZ infrastructure. UN process considered too slow.
9	Hard system deadline of early June leaves limited time for testing, training material development, and corrections.	Prioritise critical bug fixes only. All major changes deferred post-Brazil. Bug deadline to be formally set.
10	Travel approvals still pending for some team members attending Brazil.	Members to confirm attendance and travel ASAP. Whitney to book travel this week.
11	3D situational awareness map currently only at UCC level — not accessible to team operators.	Decision made to extend to Team module. Ed to provide steps to John via WhatsApp.
12	Organisational financial pressures within at least one member organisation (industrial action, legislative shortfall) nearly caused withdrawal from USAR/INSARAG.	Issue noted for information. Organisation has confirmed continued participation. No action required at this time.

5. ACTION LIST

#	Action	Owner	Due Date	Priority / Status
1	Send final notice email to Iceland — advise account will be blocked in 7 days if no response.	Whitney Veen	By 13 May	HIGH — Pending
2	Block Iceland accounts after 7-day window expires if no communication received.	John C. Morrison	By 20 May	HIGH — Pending
3	Provide Daryl Rush with account and payment status update for Pakistan, Malaysia, and Indonesia (for AP regional briefing).	Whitney Veen	By 15 May	HIGH — Pending
4	Contact France 1 operational focal point (Emmanuel) to obtain permission to map French teams (France 10, 11, 12) to France 1 site.	Whitney Veen	By 15 May	MEDIUM — Pending

#	Action	Owner	Due Date	Priority / Status
5	Send email to John Morrison confirming Austria team renaming (Austria 1 / Austria 10 / Austria 11).	Peter Wolff (THW)	Immediate	MEDIUM — Pending
6	Verify Austrian team email addresses in system and update accordingly once Peter's confirmation email received.	John C. Morrison	By 15 May	MEDIUM — Pending
7	Check and confirm Austria renaming is reflected correctly in the working group accounts list.	Whitney Veen	By 15 May	MEDIUM — Pending
8	Provide John Morrison with steps (via WhatsApp) to add 3D situational awareness map at Team module level.	Ed Cook	Immediate	MEDIUM — Pending
9	Standardise INSARAG logo sizing across Team module and UCC module (resolve inconsistency).	Ed Cook	Before 25 May	MEDIUM — Pending
10	Create 3D map at Team level (currently UCC only). Confirm 3D map exists at Team level or build equivalent.	John C. Morrison	Before 25 May	MEDIUM — Pending
11	Develop visual/media-based training materials using the fire-call process framework. Focus on visuals over written content.	Daryl Rush	Before Brazil	HIGH — Pending
12	Develop/send standardised exercise question set for use across all national exercises to enable consistent post-exercise analysis.	Jeff Maunder	Before 25 May	MEDIUM — Pending
13	Send email to Carmine/Carmen regarding Esri contract options (1-year term preference, FENZ as potential parent licence holder).	Jeff Maunder	This week	HIGH — Pending
14	Explore Microsoft tenant/Power Automate access through FENZ organisational infrastructure.	Jeff Maunder	Within 2 weeks	MEDIUM — Pending
15	Finalise and circulate DFAT / Asia Pacific presentation slides (IMWG background, funding, ICMS 3.0 overview).	Jeff Maunder	Before AP briefing	HIGH — Pending
16	Schedule Asia Pacific catch-up call (noted: teams are now only 2 hours apart).	Daryl Rush / Jeff Maunder	This week	MEDIUM — Pending
17	Book travel for Brazil for all confirmed attendees (operating days 3–10). Confirm George's attendance. Check John Hankey status.	Whitney Veen	This week	HIGH — Pending
18	Confirm with John Hankey whether he is attending Brazil.	John C. Morrison	By 15 May	MEDIUM — Pending
19	Complete funding update / reconciliation for 16 pending teams. Manage UNDEC account payment impact from Esri ruling.	Whitney Veen	Next week	HIGH — Pending
20	Establish a formal 'bug freeze' deadline prior to 25 May to prevent feature creep from driving further system changes.	All / Ed Cook	By 15 May	HIGH — Pending

#	Action	Owner	Due Date	Priority / Status
21	Resolve Daryl Rush account country linkage error (showing as Hungary).	Ed Cook / John Morrison	Immediate	HIGH — Pending
22	Clarify and document squad assignment workflow for UCC-absent scenarios.	Ed Cook / John Morrison	Before 25 May	HIGH — Pending
23	Add placeholder content sections to ICMS 3 Hub page (landing page) ahead of Global Meeting launch.	Ed Cook	Before Global Mtg	MEDIUM — Pending
24	Encourage team members and contacts to sign up for step-over training via the dedicated link (created by Joel).	All members	Ongoing	MEDIUM — Ongoing

6. WAY FORWARD

6.1 Immediate Priorities (by 8th June 2026)

- System bug freeze — all change requests to be logged but only critical defects actioned before the hard deadline of 8 June.
- Account management — Iceland, Pakistan, Malaysia, and Indonesia status to be resolved. 16 pending payment teams to be progressed.
- Esri contract — engagement with Carmine/Carmen to clarify term and payment route before further confusion affects member nations.
- Account errors (Daryl Rush / Hungary) and squad assignment logic to be resolved.

6.2 Pre-Brazil / Global Meeting (before operating day 3, Brazil)

- DFAT / Asia Pacific regional presentation to be delivered — sets the scene for member nations ahead of the official launch.
- Step-over (crossover) training and ICMS 3.0 Basic Online Training Course to be promoted and available.
- Training materials (visual/media-based, fire-call framework) to be completed and ready for distribution.
- Travel confirmed and booked for all attending IMWG members.
- 3D situational awareness map extended to Team module level.

6.3 Global Meeting — Brazil (Operating Days 3–10)

- Official launch of ICMS 3.0 at the Global Meeting. All modules, training, and website to be live.
- Working group to present to the broader INSARAG community — defend Qatar AAR data reduction decisions.
- Collect feedback from Team Leaders Meeting on triage category proposals; assess network position and plan for any required post-July changes.
- Sandbox accounts to be provided to all paying team’s post-launch.

6.4 Post-Brazil / September 2026

- Funding Round 2 commences September 2026 — Whitney to begin preparation.
- Any triage category or data element changes endorsed by the network to be scoped and planned following the Team Leaders Meeting outcome.

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- Viewer/read-only permission functionality to be prioritised for next development sprint.
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Next Meeting: Regular working group cadence — members to send back brief agenda items in advance. Any exception tasks to be raised as specific agenda items.

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